

# CITY OF LOS ANGELES

California



## SYLMAR NEIGHBORHOOD COUNCIL

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VICE PRESIDENTS:

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## SYLMAR NEIGHBORHOOD COUNCIL MEETING OF THE EXECUTIVE COMMITTEE - AGENDA

July 13, 2015; 7:00 PM – 8:30 PM

Sylmar Park Recreation Center, Computer Room, 13109 Borden Avenue, Sylmar, CA 91342

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council Vice President of Administration, Diane Valencia by phone at (818) 833-8737 or email to [Diane.Valencia@sylmarnc.org](mailto:Diane.Valencia@sylmarnc.org).**

1. **Call to Order** (1)
  2. **Roll Call** (1)
  3. **Housekeeping:** Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper (1)
  4. **Public Comment** on matters not appearing on the agenda. (10)
  5. **Discussion and possible action** to approve the Minutes of the June 8, 2015 Executive Committee Meeting (3)
  6. **Discussion and possible action** relative to obtaining office space for the Sylmar Neighborhood Council. (5)
  7. **Discussion and possible action** relative to administrative work and processes for the Sylmar Neighborhood Council. (10)
  8. **Discussion and possible action** relative to parliamentary procedure, Board meeting conduct and other meeting processes (10)
  9. **Discussion and possible action** relative to the Neighborhood Council Self Assessment, due September 1, 2015. (10)
  10. **Discussion and possible action** to review the draft agenda for the July 23, 2015 General Board Meeting. (32)
  11. **Committee Member Comments** on subject matters within the committee's jurisdiction (5)
  12. **Future Agenda Items:** Please e-mail the Executive Committee at [ExecutiveBoard@SylmarNC.org](mailto:ExecutiveBoard@SylmarNC.org) (1)
  13. **Closing Remarks, Announcements, Acknowledgements, and Adjournment** (1)
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All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting [www.sylmarnc.org](http://www.sylmarnc.org). Any questions and/or comments regarding this agenda may be submitted to Board members via the emails listed on the website ([www.sylmarnc.org](http://www.sylmarnc.org)).

Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al (818) 833-8737.

Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)

**(Remove after July 13, 2015)**

**Approved by: DV**