

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Christian Rubalcava

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Maria Silva

SECRETARY: Michelle Underwood

TREASURER: George Ortega

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General Board Meeting

Draft Minutes

Thursday, August 23rd – 6:30 PM

Sylmar Charter High School – Spartan Hall

13050 Borden Ave.

Sylmar, CA 91342

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Bloom, Kathy	Present	YES	CBO	
Blose, Cheri	Present	YES	ER	
Cabrera, Hector	Present	YES	At-Large	
Cabrera-Miller Kurt	Present	YES	Business	
Cabrera-Miller Sheldon	Present	YES	At-Large	
Dumont, Paul	Present	YES	Business	
Floresta, Lucille	Present	YES	At-Large	
Gatmaitan, Gene	Appointed (7:20PM)	NO	Home/Condo	
Gonzalez, David	Present	YES	Renter	
Grubert, Kathy	Absent	YES	Business	
Job, Ann	Absent	YES	Senior	
Montano, Guadalupe	Present	YES	Home/Condo	
Ortega, George	Present	YES	Home/Condo	
Pacheco, John	Present	YES	At-Large	
Postlmayr, Peter	Present	YES	Home/Condo	
Rubalcava, Andres	Absent	YES	CBO	
Rubalcava, Christian	Present	YES	At-Large	
Silva, Maria	Absent	YES	Education	
Underwood, Michelle	Present	YES	Renter	
Valencia, Diane	Present	YES	Recreation	
Zelaya, Donald	Present (Arrived 7:50PM)	YES	At-Large	
TOTAL: 21	15 PRESENT, 05 ABSENT			

1. Call to Order and Pledge of Allegiance- The meeting was call to order at 6:42PM by Mr. C. Rubalcava. The Pledge of Allegiance was led by Ms. Penny McMillen. There were twenty-one Stakeholders in attendance.

2. Roll Call

The roll was taken by Ms. Underwood. Fifteen Boardmembers were present and quorum was met.

SNC ITEM 2 Roll Call	
Yes – 15	Absent – 05
Bloom, Blose, Cabrera, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Pacheco, Postlmayr, C. Rubalcava, Underwood, Valencia	Grubert, Job, A. Rubalcava, Silva, Zelaya

3. Housekeeping: Speaker Cards, Recording, and Timekeeper. Welcome from Facility Host. Mr. Rodney Wright, principal of Sylmar Charter High School, welcomed the Council to SCHS and is glad to work with the Sylmar Neighborhood Council. Ms. Clara Herran, principal of Olive Vista Middle School, thanked the Council for their work in the community and wanted to let the Council know that she is proud to prepare students in the community for college and career-ready education.
4. Public Official and Community Representative Announcements & Presentations:
 - a. Steve List, CD 7 Community Forrest Advisory- 1700 street trees are available to be planted in the parkway for CD 7. Any public area that needs trees need to contact Mr. List and he will take the requests back to CD7 for approval. Two calls for tree removal requests were made to the Department of Urban Forestry this month to remove parkway trees in Mission Hills. Lopez Canyon Garden and Composting will take place this Saturday September 22, 2018. The program this month will be tomato tasting and canning. Get there early as about 100 people generally attend these events.
 - b. FD Benita Trujillo, Supervisor Sheila Kuehl’s Office-Absent
 - c. FD Anna Marie Rodriguez, Councilmember Monica Rodriguez’s Office- the Councilmember is proud to present on San Fernando Road a pocket park for the community. The grand opening for the park will be this Monday, August 27, 2018 at 10:30AM. The pocket park will feature children’s playground equipment and benches. The Department of Housing and Urban Development is having a meeting for SPA 2 to get public input on how funds should be spent in the community for housing. The meeting will be held at Sunland-Tujunga City Hall on Tuesday August 28, 2018 from 5:30PM-7:30PM. Community members have been requesting speed humps for their streets. Application for speed humps will be accepted starting on September 16, 2018. Stakeholders can go to the Council Office now to fill out applications and FD Anna Marie Rodriguez will submit those applications on September 16, 2018. Ms. Rodriguez has obtained street cleaning on Foothill Blvd from Balboa to Rexford and is working with Street Services to get other streets cleaned. The City Council has funded concrete cuts for 900 streets with cuts being completed on Hubbard and San Fernando Road
 - d. Stacey Brightman, LA Opera- the Los Angeles Opera will be sponsoring a free video performance from the LA Opera stage to the big screen at El Cariso Park of Placido Domingo in Don Carlo. The event will be on September 22, 2018 with the gates opening at 4:00PM and the show starting at 6:00PM. The performance will be subtitled in English and Spanish. Cesar Chavez School Band will be performing before the performance. For more information about the event, go to LAOpera.org/OperalInThePark.
 - e. FD Arturo Garcia Mendoza, Assemblymember Luz Rivas- the Assemblymember is working on the 210 and 5 interchange Caltrans Memorial for District 7. The Assemblymember is working hard on SB 100 for 100% renewable energy by 2045. [SB 100 Info](#) The Assemblymember coauthored ACR 265, California Computer Science Education Month. This measure would designate the month of September 2018 as

California Computer Science Education Month. [ACR 265 Info](#) If you have any concerns, call the office. The phone number is 818-504-3911.

- f. NEA Vanesa Serrano, Department of Neighborhood Empowerment (DONE)-Gibson Nyambura attended for Ms. Serrano. Congress of Neighborhoods registration has opened. The event will take place on September 22, 2108 at City Hall. Register at <https://www.eventbrite.com/e/congress-of-neighborhoods-2018-tickets-48967393793>
 - g. FD Jackie Serrano, Office of Mayor Garcetti- Update Los Angeles Department of Public Works and their economic event, Accessing L.A., which will be held on Wednesday, October 10, 2018 from 8:00AM-1:00PM to help small businesses contract with the City of Los Angeles. Go to [www.accessing la.org](http://www.accessingla.org) for more information. Applications for the 2018-2019 Mayor’s Youth Council are now being accepted. Apply at: lamayor.org/MYV Applications will be accepted until September 21, 2018. Ms. Serrano hopes that students from the Sylmar area will apply.
5. Public Comment on Non-Agendized Items within the Board’s subject matter jurisdiction.
- a. John Holms- concern about wild animal encounters
 - b. Ricardo Benitez- Candidate for Assembly.

Item 6 was moved to after the break.

- 7. Appointment of City Liaisons and Representatives- Mr. C. Rubalcava recommended that Ms. Penny McMillen be appointed to the position of transportation liaison.

Public comment: no comment

SNC ITEM 7 Motion to appoint Ms. McMillen to the transportation liaison Moved: C. Rubalcava Second: Pacheco				
Yes – 14	No – 0	Abstain– 1	Not Eligible –0	Absent – 05
Bloom, Blose, Cabrera, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Pacheco, Postlmayr, Underwood, Valencia	NONE	C. Rubalcava	NONE	Grubert, Job, A. Rubalcava, Silva, Zelaya

- 8. Appointment of a new Homeowner/Condo Representative- Mr. C. Rubalcava recommended that Mr. Gene Gatmaitan be appointed to the open seat of Homeowner/Condo Representative.

Public comment: no comment

SNC ITEM 8 Motion to appoint Mr. Gatmaitan as Homeowner/Condo Representative Moved C. Rubalcava: Second: S. Cabrera-Miller				
Yes – 14	No – 0	Abstain– 1	Not Eligible –0	Absent – 05
Bloom, Blose, Cabrera, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Pacheco, Postlmayr, Underwood, Valencia	NONE	C. Rubalcava	NONE	Grubert, Job, A. Rubalcava, Silva, Zelaya

Mr. Nyambura from DONE had administered the oath of office to Mr. Gatmaitan. Mr. C. Rubalcava welcomed Mr. Gatmaitan that he was welcomed to join the Board at the table, but would be unable to vote until he completed training.

- 9. Presentation on Homelessness by the Los Angeles Housing and Community Investment Department (LA HCID) and/or LA Family Housing. Presented the concept of bridge housing and how that program can transition homeless people to permanent housing for the homeless of SPA 2 in the Northeast Valley.

Mr. Cabrera left the meeting at 7:22PM
 Mr. Zelaya joined the meeting at 7:50PM

10. MEET AND GREET (15 minute Break) 8:11PM

Ms. Underwood took roll. Fourteen Boardmembers were present after the break.

SNC ITEM 10 Roll Call after the break 8:35PM	
Yes – 15	Absent – 06
Bloom, Blose, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Grubert, Ortega, Pacheco, Postlmayr, C. Rubalcava, Underwood, Valencia, Zelaya	Cabrera, Gatmaitan, Grubert, Job, A. Rubalcava, Silva

11. COMMITTEE REPORTS

- a. Executive Committee – Christian Rubalcava inventory was updated and additional blank spaces were left on the document to be vote on tonight so those items could be added. The City Controller will be in attendance at our next general board meeting to give a presentation. Met with Congressman Cardenas this morning to advocate for more federal dollars for Mission College, technology programs, and the post office to be a priority. We also requested that the Congressman put on his radar that we need to work with Veterans of Foreign Wars.
- b. Beautification Committee – Steve List no report
- c. Budget Committee – George Ortega no meeting was held.
- d. Bylaws Committee – Diane Valencia committee will get back to meeting schedule, next Thursday at 6:30PM.
- e. Outreach Committee – Carlos Lara on August 3, 2013 outreach met with Board and community members to have a meeting for strategic planning and outreach to be more effective, work together, and to reach more stakeholder. Our next Outreach Committee meeting will be on September 11, 2018 at 6:30PM at the Sylmar Neighborhood Council Office on Hubbard.
- f. Planning & Land Use Committee – Peter Postlmayr next meeting presentation from the applicants for the project on 12831 McClay Street who wants to expand to 100 plus beds. Watt Development requested to withdraw their application for a modify Q condition and move forwarded as originally applied.
- g. Homeless Services Committee – Paul Dumont attended the Canoga Park Bridge Housing open house and the Woodland Hills Homeless Services meeting to find out what is happening with homelessness in the Valley.
- h. Emergency Preparedness – John Pacheco September 10, 2018 will be the American Red Cross training for Emergency Preparedness presenters so that we can provide monthly emergency preparedness seminars at our office. September 12, 2018 2nd CERT training that will be seven weeks at Olive View. Contact Mr. Pacheco for additional information. September 29, 2018 the Emergency Preparedness Fair will be held at the Northridge Plaza that will have demonstrations on how to prepare for an emergency. Mr Pacheco would also have a 20 minute presentation for the Board for Resiliency Los Angeles for a future meeting.
- i. Equestrian Committee – Cheri Blose there has been no meetings due to vacations, but the next meeting will be this Wednesday. The coalition fundraiser ride had over 50 riders in Olive View Staging Area with a BBQ and moonlight ride.
- j. Public Safety Committee – Diane Valencia Ms. Valencia and Tom met with LAPD SLO Crawford two weeks ago to discuss the successes in the community by working with local law enforcement. It was asked if SLO Crawford could continue the work. A second SLO for the area has not been hired yet, but that will be a discussion with the new LAPD Captain for the area, Captain Cortez. An invitation for the captain to attend the Board meeting will be extended. The next meeting will be geared toward outreach and to look at web vendors. Will be at the next equestrian meeting to work out a jointed project. The

committee livestreamed the last meeting on Facebook Live.

- k. Youth Affairs Committee – Donald Zelaya the next meeting will be this Monday at 7:00PM at the office. The topic will center on the project to recognize teachers and students in the area and the committee is seeking sponsors to help with the costs of the event. Mr. Zelaya has reached out to CSUN, UCLA, and USC to create a Mentor program to connect students to attend higher levels of education.

Mr. Rubalcava returned the meeting to item 6.

Mr. Rubalcava had asked if there were any reports to be given. There were no liaison reports. He then proceeded to have Ms. McMillen give a report on the traffic committee.

Transportation report- Penny McMillen- the East valley Transit Line from Van Nuys Blvd, north, to San Fernando Road to Sylmar is currently in the EIR phase until 2019. The Sepulveda Transit Line which will go from Westwood to Orange Line station is currently in the feasibility stage and the study is looking at six different options. A of the options is looking at a mono rail.

Mr. Pacheco left the meeting at 8:41PM

Mr. Rubalcava returned the meeting to Item 12.

- 12. Discussion and possible action on creating a “Business Support Committee”

Public comment: no comment

The item was postponed for further study.

- 13. Discussion and possible action on appointing a new Chairperson to the Business Support Committee (2 minutes)

Public comment: no comment

The item was postponed for further study.

- 14. Discussion and possible action related to Council File #18-0600-S124 (Motion No. 14 / Two Firefighter IIIs / Fast Response Vehicle / Fire Station 91), including possible approval of a Community Impact Statement (CIS)

Public comment: no comment

SNC ITEM 14 Motion to approve language of CIS for Council File #18-0600-S124 Moved: Valencia Second: Postlmayr				
Yes – 13	No – 0	Abstain– 1	Not Eligible –0	Absent – 07
Bloom, Blose, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Ortega, Postlmayr, C. Rubalcava, Underwood, Valencia, Zelaya	NONE	C. Rubalcava	NONE	Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

- 15. Discussion and possible action to approve a letter in support of the proposed development of twelve (12) single family residences at 15523-15533 Cobalt St.

Public comment: no comment

SNC ITEM 15 Motion to approve a letter in support of the proposed development of twelve (12) single family residences at 15523-15533 Cobalt St. Moved: Postlmayr Second: Blose				
Yes – 13	No – 0	Abstain– 1	Not Eligible –0	Absent – 07
Bloom, Blose, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Ortega, Postlmayr, C. Rubalcava, Underwood, Valencia, Zelaya	NONE	C. Rubalcava	NONE	Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

- 16. Discussion and possible action in support of bridge housing projects in various neighborhoods across the City of Los Angeles, including Sherman Oaks (CF 12-1549-S12), South Central (CF 18-0750), Empowerment Congress

Central Area (CF 18-0654), San Pedro (CF 18-0651) and Koreatown (CF 18-0392). Possible support includes a CIS for each neighborhood.

Mr. Rubalcava stated that council files Empowerment Congress Central Area (CF 18-0654) and San Pedro (CF 18-0651) be removed as City Council has already been passed. The motion was modified to remove these two council files.

Public comment: Tom Stakeholder, Bonnie Stakeholder

SNC ITEM 16 Motion to submit a CIS for bridge housing as drafted. Moved: Dumont Second: K. Cabrera-Miller				
Yes – 06	No – 8	Abstain– 0	Not Eligible –0	Absent – 07
K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Montano, Ortega, Zelaya	Bloom, Blose, Floresta, Gonzalez, Postlmayr, C. Rubalcava, Underwood, Valencia	NONE	NONE	Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

Motion fails.

MS. Blose left the meeting at 9:08PM

- Discussion and possible action to approve the Election Stipulation Worksheet April 27, 2019 10-4 six hour window. SNC Office C. Rubalcava needs parking for the election SCHS as alternate Spanish

Motion to amend the original motion to have SCHS as primary location and SNC Office as a backup location.

Public comment: John Stakeholder

SNC ITEM 17a Motion to amend motion to have Sylmar Charter High School as the primary location and the Sylmar Office as secondary location. Moved: Postlmayr Second: S. Cabrera-Miller				
Yes – 12	No – 0	Abstain– 1	Not Eligible –0	Absent – 08
Bloom, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez Montano, Ortega, Postlmayr, Underwood, Valencia, Zelaya	NONE	C. Rubalcava	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

Public comment: no comment

SNC ITEM 17b Motion to approve the Election Stipulation Worksheet as amended Moved: Postlmayr Second: Ortega				
Yes – 11	No – 0	Abstain– 2	Not Eligible –0	Absent – 08
Bloom, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Postlmayr, Underwood, Valencia, Zelaya	NONE	K. Cabrera-Miller, C. Rubalcava	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

- Discussion and possible action to approve a CIS in support of CF 15-1022-S3 (2019 Pilot Online Voting Program / 10 Neighborhood Council Elections / Funding).

Public comment: John Stakeholder

SNC ITEM 18 Motion to submit a CIS in support of CF 15-1022-S3 Moved: S. Cabrera-Miller Second: Postlmayr				
Yes – 10	No – 1	Abstain– 2	Not Eligible –0	Absent – 08
Bloom, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Postlmayr, Underwood, Zelaya	Valencia	K. Cabrera-Miller, C. Rubalcava	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

- Discussion and possible action to approve the Sylmar NC's Inventory Report-Inventory added to the list included: timer, table and chairs, Apple computer, software, and all-in-one printer. Mr. Rubalcava is to contact Ms. Job about the Apple I-Pad.

Public comment: no comment

SNC ITEM 19 Motion to approve the SNC Inventory Report Moved: K. Cabrera-Miller Second: C. Cabrera-Miller				
Yes – 10	No – 0	Abstain– 3	Not Eligible –0	Absent – 08
K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Postlmayr, Underwood, Zelaya	NONE	Bloom, C. Rubalcava, Valencia	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

20. Discussion and possible action on approving the July 26th, 2018 General Board meeting minutes.

Public comment: no comment

SNC ITEM 20 Motion to approve July 26, 2018 meeting minutes. Moved: Zelaya Second: Ortega				
Yes – 11	No – 0	Abstain– 3	Not Eligible –0	Absent – 08
Bloom, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Ortega, Underwood, Valencia, Zelaya	NONE	Montano, Postlmayr, C. Rubalcava	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

21. Discussion and possible action on approving the July Monthly Expenditure Report (MER)

Public comment: no comment

SNC ITEM 21 Motion to approve the July 2018 MERS Moved: Ortega Second:				
Yes – 12	No – 0	Abstain– 1	Not Eligible –0	Absent – 8
Bloom, Cabrera, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Underwood, Valencia, Zelaya	NONE	C. Rubalcava	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva

22. Board Member Comments / Announcements Future Agenda Items-Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392-10 (1 minute)

Mr. K. Cabrera-Miller announced that on November 13, 2018 the American Red Cross will be hosting a Blood Drive El Cariso Park. The event needs 65 donor reservations to hold event. ARC will be giving a long sleeve T-shirt for Sylmar donors only.

Mr. Ortega discussed the funding equity issue and that the Neighborhood Councils have a \$4.2M annual budget.

23. Closing Remarks, Acknowledgements, and Adjournment 9:38PM.

Public comment: no comment

SNC ITEM 23 Motion to adjourn. Moved: K. Cabrera-Miller Second: C. Rubalcava				
Yes – 12	No – 0	Abstain– 1	Not Eligible –0	Absent – 8
Bloom, Cabrera, K. Cabrera-Miller, S. Cabrera-Miller, Dumont, Floresta, Gonzalez, Montano, Ortega, Underwood, Valencia, Zelaya	NONE	C. Rubalcava	NONE	Blose, Cabrera, Gatmaitan, Grubert, Job, Pacheco, A. Rubalcava, Silva